



# INDIAN SCHOOL SOHAR

## APPLICATION FOR TRANSFER CERTIFICATE

### (A) TO BE FILLED BY THE PARENTS

- 1) Name of the Student - \_\_\_\_\_
  - 2) Class & Sec - \_\_\_\_\_ GR. No - \_\_\_\_\_
  - 3) Mother's Name- \_\_\_\_\_
  - 4) Father's / Guardian's Name - \_\_\_\_\_
  - 5) Fees paid up to month - \_\_\_\_\_
  - 6) Reason for leaving school - \_\_\_\_\_
  - 7) Extra curricular activities in which the student usually took part ( mention achievement level therein)- \_\_\_\_\_
  - 8) Games played ( mention achievement level therein)- \_\_\_\_\_  
\_\_\_\_\_
  - 9) Last date of attendance - \_\_\_\_\_
  - 10) Signature of the parent - \_\_\_\_\_ Date - \_\_\_\_\_
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### (B) FOR OFFICE USE ONLY

- 1) Name & signature of the class teacher- \_\_\_\_\_
- 2) Class teacher to verify point no 7 in part (A) – Yes / No, Sign - \_\_\_\_\_
- 3) P.E teacher to verify point no 8 in part (A) – Yes / No, Sign - \_\_\_\_\_
- 4) Subjects studied – 1) \_\_\_\_\_ 2) \_\_\_\_\_ 3) \_\_\_\_\_ 4) \_\_\_\_\_ 5) \_\_\_\_\_ 6) \_\_\_\_\_
- 5) Total no of working days- \_\_\_\_\_
- 6) Total no of days student present in the school- \_\_\_\_\_
- 7) Details of library dues - \_\_\_\_\_ Signature of librarian - \_\_\_\_\_
- 8) Details of Lab dues Physics- \_\_\_\_\_ Signature of teacher in charge- \_\_\_\_\_
- 9) Details of Lab dues Chemistry - \_\_\_\_\_ Signature of teacher in charge- \_\_\_\_\_
- 10) Details of Lab dues Biology- \_\_\_\_\_ Signature of teacher in charge- \_\_\_\_\_
- 11) Details of fees due- \_\_\_\_\_ Signature of accountant - \_\_\_\_\_

Signature of Principal- \_\_\_\_\_