



Dear Parents,

Greetings to you all !

**Home is the first school of the children where the sapling of values are planted. At school we nurture the values to make the saplings blossom into a shady and fruitful tree. Together parents and teachers play a vital role in shaping the future of the children.**

1. Child should come to school regularly and on time ( 7:40 am). Record of late attendance and improper uniform will be marked in school diary. (Pages 100 &101)
2. 75% attendance is compulsory for promotion.Avoid taking long leave and reporting late after vacation.
3. We have two breaks for the classes III-V.The first break will be for 20 minutes after the 3rd period . The second break will for 10 minutes after the 6th period .
4. Considering the good health of the students it is advised to avoid junk food in the tiffin.
5. Students should be in proper uniform at all times. Students who come to school for any purpose whatsoever during school hours should be in proper school uniform. **White uniform must be worn on Tuesday.** Strictly follow the instructions given on pages 24 –26 in the school diary for uniform and other important details.
6. **Students should carry their student diaries to school every day and it is compulsory to acknowledge the remarks given in the diary.**
7. Parents can interact / communicate through the school diary with the teacher. Parents are requested to regularly check pages 89-99 for communication from the teacher.
8. Information sheets Pages 1 – 4 given in the diary should be filled completely and correctly.
9. Students should bring books as per the time table, especially where there are more than one book for the same subject.
10. Encourage children to maintain good code of conduct, high standard in their general behaviour and manner of speech. Action will be taken for any act of indiscipline. Good behavior and good language is expected of every child inside and outside school.
11. Proper haircut / hairstyle is insisted in school.
12. Personal hygiene and cleanliness should be given due attention.
13. **Parents should make sure that the child does not carry along mobiles, watches, toys, ornaments or any other fancy items to school.**
14. On birthday, the child should be dressed up decently and modestly so that the child will be able to carry the dress. throughout the day easily. Kindly avoid high heeled sandals, long dresses and jewellery.
15. Send only small toffees for distribution on birthday.
16. **Kindly attend all the PTMs.**
17. **Parents are requested not to enter the classrooms.**
18. If the parents want to meet the Supervisor/ Class teacher / subject teacher, they may do so only on working days from 9:55 am to 10:15am. It can be done **only with the prior appointment fixed through the receptionist ( 26841885 ) one day in advance.**
19. **Please give one correct mobile number to the Class teacher to send important information through SMS.**
20. **Please check the school website ([www.indianschoolsohar.com](http://www.indianschoolsohar.com)) /school facebook page for the latest circulars, notices, photographs etc.**
21. **To ensure safety and security, kindly advise your children to behave in a disciplined manner in School buses.**
22. Smart boards have been installed in every classroom. Students should take extreme care of these. It is our collective responsibility to take care of school property.
23. **It is once again reminded that parking in front of Omani residential area is strictly prohibited. It may invite ROP complaint and fine..**
24. **Please avoid sending tiffin, books,pen and other materials during school hours. Due to logistic constraints, it becomes very difficult to send materials to different classes.**

25. Parents must pay fees regularly.
26. Parents must be aware about the SEA (Subject Enrichment Activity) and Notebook Submission.
27. Encourage your child to participate in the various school activities for their holistic development.
28. This time we are introducing **single line** notebook for Hindi from class IV onwards.

**Note:** Students will not stay back after **Term Exams** and they will attend school only on the day of term exams.

### Information regarding curriculum

❖ Full academic year is divided into 2 terms.

Term – I - April 2017 to September 2017

Term –II - Oct 2017 to March 2018

### Academic Break up

**Periodic Test-I** → 14<sup>th</sup> May 2017 to 23<sup>rd</sup> May 2017 (**20 marks**) (Portions from April onwards and carried forward)

**Duration** → 1 hour                      **PTM** → 3<sup>rd</sup> June 2017

**Term – I Exam** → 17<sup>th</sup> Sep 2017 to 28<sup>th</sup> September 2017 (**40 marks**) (Full Syllabus from April to September 2017)

**Duration** → 2 hours                      **PTM** → 14<sup>th</sup> October 2017

**Periodic Test-II** → 9<sup>th</sup> January 2018 to 18<sup>th</sup> January 2018 (**20 marks**) (Portions from October onwards and carried forward)

**Duration** → 1 hour                      **PTM** → 3<sup>rd</sup> February 2018

**Term –II Exam** → 4<sup>th</sup> March 2018 to 13<sup>th</sup> March 2018 (**40 marks**) (Full Syllabus from October 2017 to March 2018)

**Duration** → 2 hours

**Annual Result:** Class III → 25<sup>th</sup> March 2018, Class IV → 26<sup>th</sup> March 2018, Class → 27<sup>th</sup> March 2018

### HOW TO CALCULATE MARKS FOR THE FINAL RESULT OF EACH TERM

PT-1 →	20 ÷ 2 = 10 Marks	}	20 Marks
SEA →	= 05 Marks		
Notebook →	= 05 Marks		
Term -1 →	40 × 2 →		80 Marks
	Total →		100 Marks

PT-2 →	20 ÷ 2 = 10 Marks	}	20 Marks
SEA →	= 05 Marks		
Notebook →	= 05 Marks		
Term -II →	40 × 2 →		80 Marks
	Total →		100 Marks

### Scholastic Grading Scale: (8 Point Scale)

91-100 --A1, 81- 90 -- A2, 71-80 -- B1, 61-70 --B2, 51-60- C1, 41-50-C2, 33-40 D, 32 & Below- E –Needs Improvement

### Co-Scholastic Activities - (Assessment Twice a Year)

- ❖ 3 Point Scale → A – Outstanding B- Very Good , C – Fair
- ❖ Computer Science - 30 Marks, General Knowledge – 20 Marks
  - Lab Activity – 5 marks
  - Written Test - 10 marks
  - Lab test – 10 marks
  - Notebook/Textbook- 5 marks
  - Total----- 30 Marks
- ❖ Art Education → Art & Craft and Music
- ❖ Health & Physical Education – Height, Weight & Games
- ❖ Discipline

*“Watch your thoughts! Thoughts become words, words become actions and actions become habits”*