

INDIAN SCHOOL SOHAR

GUIDELINES FOR ADMISSION

1. An application for admission must be made on the prescribed form. It has to be duly filled by the parents who will be responsible to the Head of School for the pupil's conduct, punctuality, regular attendance, progress in school and payment of fees.
2. The form will be available at the school office in the second week of January. Form can also be downloaded from the school website and submitted with prescribed fee, at the school office with required documents within a week.
3. Please read the guidelines given and fill the form carefully. All the entries must be correct and must match with the details given in the passport.
4. Parents are requested to submit form with all the relevant documents at least five working days prior to the date of the test. **Incomplete forms will not be accepted.**
5. Admission test notification will be displayed on the school notice board and school web site by second week of January.
6. A pupil must be three and a half years (as on April 1st of the School year) before he/she is admitted to the lower KG.
7. The pupil must be present on the allotted entrance test date as mentioned on the admit card.
8. If due to any emergency, the pupil is not able to attend the entrance test then it should be informed to the school authorities.
9. The information should be passed to our e-mail ID - "admissiontoiss@gmail.com" or a written application must be submitted with pupil's name, form no., class, date of examination and the reason at the reception. Telephone calls will not be accepted.
10. In all such cases, new admission test date will be issued on the admit card.
11. A pupil may be given a written test in all subjects at the time of admission. The decision of the school authorities regarding the entrance test will be final.
12. The pupil must bring the following materials on the allotted date of the entrance test:-
 - a) Admit card - compulsory for all.
 - b) For LKG & UKG - HB pencil, eraser and colour pencils.
 - c) For std I to IV - HB pencil, eraser and colour pencils.
 - d) For std V onwards - Blue pen, pencil and eraser.
13. The result of the entrance test will be published and displayed on the school notice board at the reception after three working days.
14. For admission test syllabus & other details, please check school website www.indianschoolsohar.com
15. Pupils coming from CBSE schools must produce a Transfer Certificate from other than CBSE School, transfer certificate should be countersigned from the authority controlling the school.
16. Admission will be subject to the availability of seat.