



INDIAN SCHOOL SOHAR SULTANATE OF OMAN



PARENT ORIENTATION PROGRAMME

CLASSES: IX & XI
2023-2024

DATE: 15th APRIL 2023



A code of conduct is a set of **principles, expectations,** and/or **rules** that are given to students and parents to make sure that the expectations that the school has for behaviour are clearly communicated to them.



CODE OF
CONDUCT

Information Sheet

INDIAN SCHOOL SOHAR
INFORMATION SHEET
2022-2023

(To be filled by the parent and submitted to the class teacher)

Name of the pupil in CAPITAL LETTERS (as per passport) G.R. No.

First Middle Surname

Class & Sec. House Date of Birth (dd/mm/yyyy) Date of Admission (dd/mm/yyyy)

Routine Card No. (if any) Visa Number Passport Number

Sex, Mother tongue, Height (cm), Weight (kg)

Blood Group: Vision (L): (R): Dental Hygiene:

Date of the Parents (CAPITAL LETTERS)

Father's Name

Occupation Name of Employer / Employer

Office Address Postal Code

P.O. Box

WhatsApp No.

Tel (H)

Tel (R)

Mobile No.

Email

Mother's Name

Occupation

Name of Employer / Employer

Telephone Number

Mobile

Office

Email

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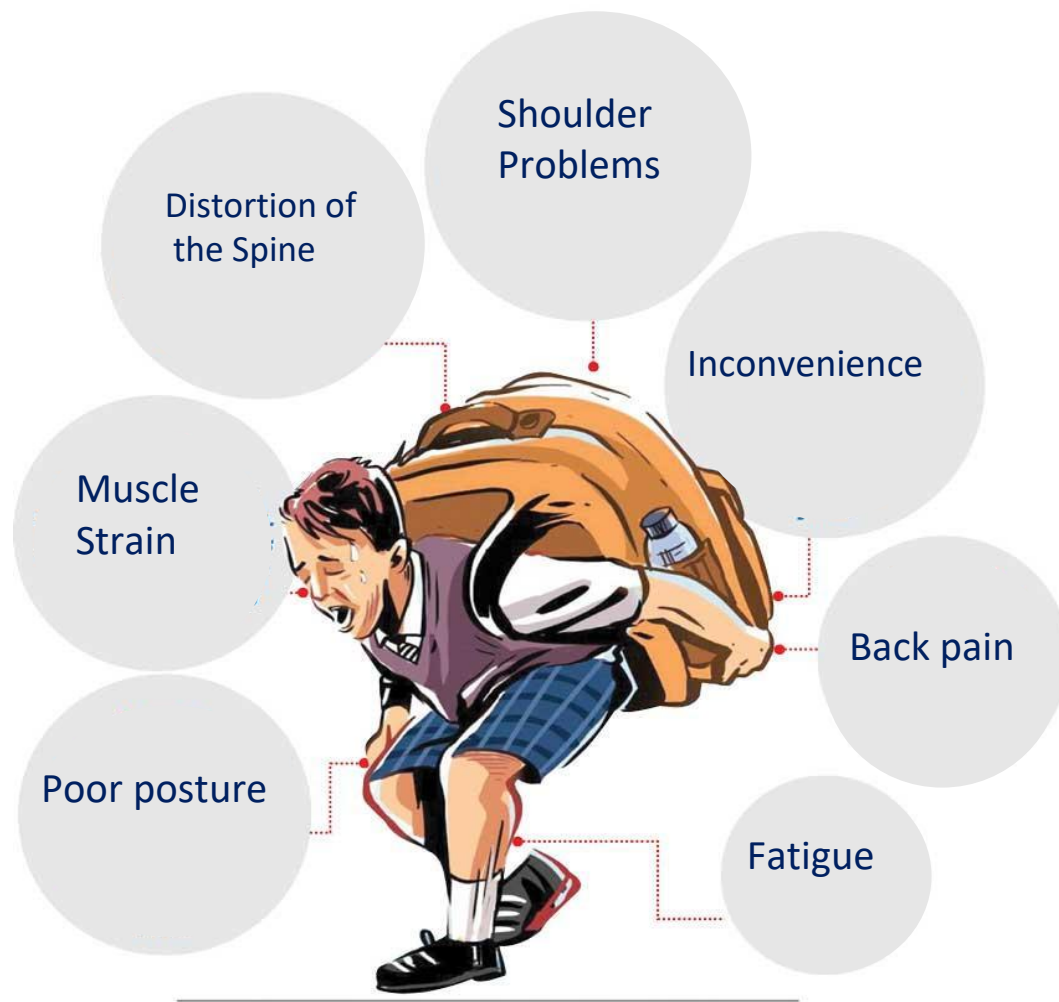
Fill and submit the information sheet to the class teacher.

All the entries must be complete.

Affix recent photograph in grey school uniform.

Timetable

Note down your timetable carefully.



What Happens If You Wear A Heavy Bag ?

- Students must bring the text book/note book /activity book etc. as per the instructions given by the subject teacher.
- ***PDF of NCERT textbooks are uploaded in smart boards.***

- ❖ **Take only the books that are required at school.** Some subjects might have more than two books, and you must be aware of what book is meant for that day.
- ❖ **Organizing books daily** helps to take out the books that will not be used for the day and help reduce the bag weight.
- ❖ **Avoid packing unnecessary things** just because the bag can hold them.
- ❖ Place the heavier books closer to your back. This way, the weight will not be focused on the shoulders.
- ❖ **Make use of the various compartments** to put in books, notebooks, stationery and lunch boxes. This will not only help you find things easily, but also distribute the weight more evenly.

Tips to Pack School Bag



Library Rules

1. Strict silence must be maintained in the library.
2. **Library period is strictly meant for reading books.**
3. No one can take a book from the library without having it duly entered.
4. A student may borrow maximum of one book at a time.
5. A book is issued for a period of 7 days starting from the date of issue. The book must be returned on the due date. If the due date happens to be a holiday the book must be returned on the next working day.
6. Books can be re-issued once again if no one else requires it.
7. Reference books, reserved books, new arrivals and periodicals will not be issued to anybody and shall not be taken out of the library.
8. Personal books, bags and belongings are not supposed to be brought into the library.
9. In case a reader loses a book he/she should replace the book. In case the book cannot be replaced; the current price of the book will be paid by the borrower.

First Aid Room

- School provides first aid facility to the students.
- Students can visit First Aid room located in block A ground floor
- Students should take permission from the class from the teacher to visit the first aid room. They should go with proper out pass.
- Do not take a classmate for help and support if not required.
- Any student feeling unwell should be sent to the medical room. If the nurse is not in the medical room, proceed to the reception.

If a child is found to be very sick, he/she will be sent home .

For any emergency, children will be sent to the hospital and parents will be informed.

Leave Rules

- Students must be regular to school.
- Leave of absence is granted only for valid reasons and with the prior written application /e mail of the parents.
- In case of long leave, leave applications addressed to the class teacher should be handed over in advance to the class teacher, who in turn will submit it to the supervisor/AVP
- ***If any student doesn't fulfil the criteria of 75% attendance due to long absence, the student may be detained in the same class as per the CBSE rules.***
- If a student is absent from school even for a day, it is imperative that the parent send a leave note addressed to the class teacher on the very next day, which will be filed for future reference. It is advised, the parent must inform the class teacher through mail on the same day. Mail should be sent from the parent's registered e mail id.

Leave Rules

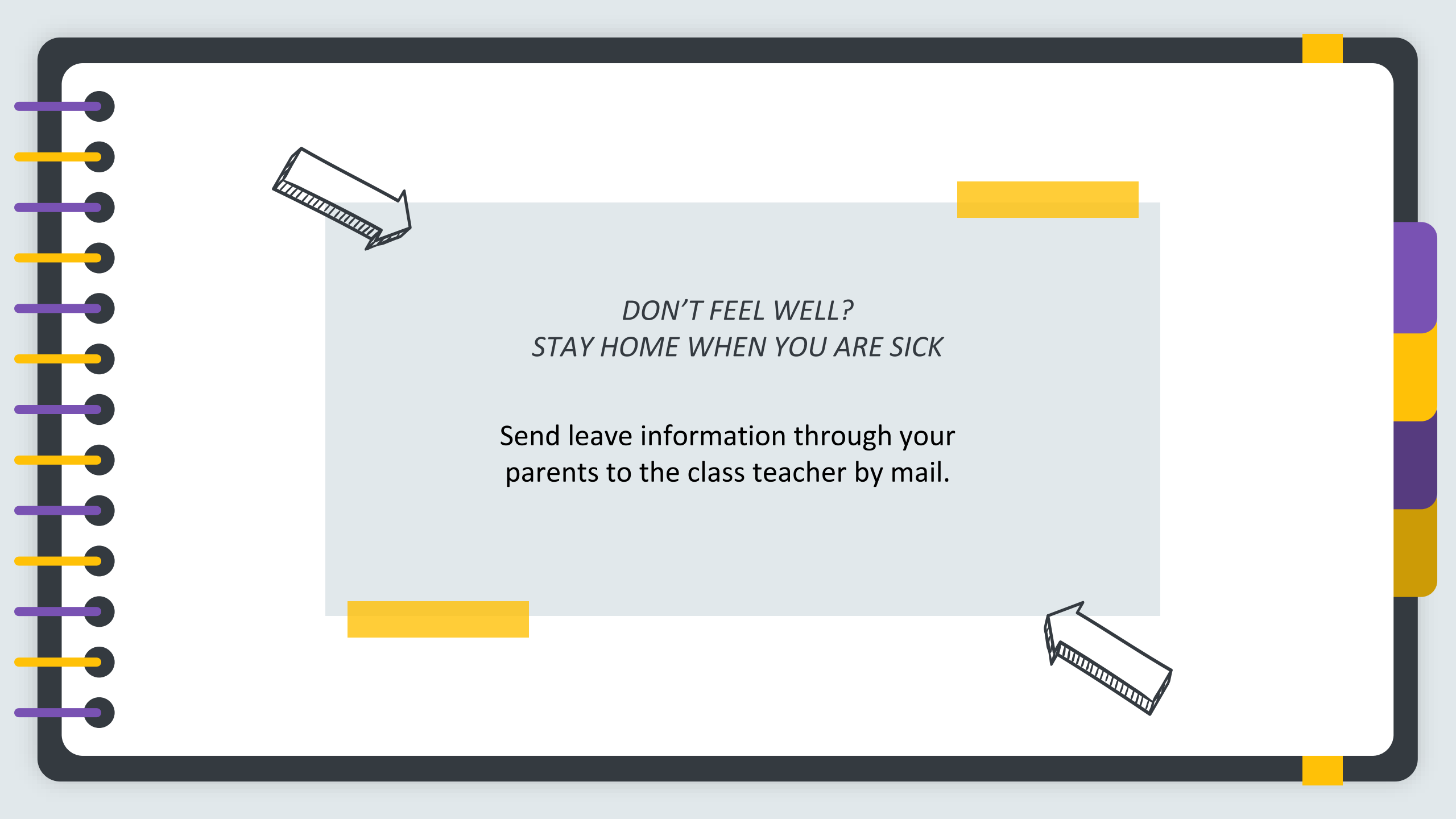
- Except for duly approved reasons, the extension of vacation is not permitted under normal circumstance. Perennial latecomers who have not intimated school authorities may run the risk of having their names struck off from the school roll.
- Applications for medical leave must always be accompanied by a medical certificate on the first day of attendance after the leave.
- A student who, for some unexplained reason has been absent for a month or more, is liable to have his or her name struck off without advance notice. If readmitted, he or she will have to pay all outstanding fees.

Leave Rules

During periodical examination and tests and other days, students must remain present in the school for the entire day. They are not allowed to go home. If unwell, students can send medical leave with certificate.

Students are not allowed to leave the school premises without the permission of the Principal, Vice-Principal or administrator in case of emergency. The student may be allowed to leave the school only with the parents or authorized person, the parents have deputed with identity

A student suffering from any contagious disease should not be sent to school.



*DON'T FEEL WELL?
STAY HOME WHEN YOU ARE SICK*

Send leave information through your
parents to the class teacher by mail.

Valuables

- ☐ The school does not accept responsibility for the loss of books, money, clothes, mobile phones, etc. Each child is responsible for his/her own things.
- ☐ Parents are advised not to allow their children to bring any valuables to school.

Lost & Found



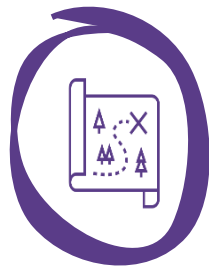
- ❖ Parents are requested to label (name, class & section) all the items like sweaters, lunch box and any other personal possessions.
- ❖ Do not bring items that are not needed in the school, especially valuable ones.
- ❖ If any item is missing, kindly contact the school reception at the earliest.
- ❖ Any item that is not being claimed will be donated after a month.



Keep your
classroom clean



Be active in the
class



Focus

Lunch Break

- Use napkin/ mat on the desk for eating tiffin.
- Bring fork/ spoon for eating.
- Bring healthy and nutritious food.



Discipline

- ❖ Students are expected to be regular in attendance and academics, obedient and respectful in their behaviour and should avoid malpractices in tests and examinations.
- ❖ Students must be in time for the morning assembly.
- ❖ Late attendance will be entered in the diary.
- ❖ Students are not permitted to leave the classroom without apt and genuine reason and without out pass.

Attitude & Behaviour

- ❖ Students are expected to maintain high standard in their general behaviour and manner of speech. Bad and improper language will not be accepted.
- ❖ English being the medium of instruction in the school, students are advised to maintain a good level of English. It is compulsory for the students to always speak in English except in classes and activities of other languages.
- ❖ They should be well-behaved, respectful to their elders, honest, truthful and are answerable to the school authorities for their conduct in and outside the school.
- ❖ Students should have deep respect and dedication to their work. Attentiveness in class and regularity in homework and assignments are of prime importance.
- ❖ **Students should carry their student diaries to school every day.**

School Uniform

- ❖ Personal neatness and cleanliness is appreciated at all times.
- ❖ Nails should be clipped short and clean. Growing long nails and using nail polish are not permitted in the school.
- ❖ Short, neat haircut for boys with no fancy cuts or styles is permitted. Beard or stubble is not permitted. Girls must tie up / plait long hair.
- ❖ Both boys and girls must refrain from using unusual hair colours.
- ❖ Girls are permitted to wear small earrings .
- ❖ Caps to be worn only in the Sun.

- ***Mobiles and other electronic gadgets are strictly not allowed.***
- ***If confiscated, it will be returned only at the end of the session.***
- Objectionable literature, Mobiles / Smart Phones/ **Smart Watches**, Internet material and films – audio and videos, DVDs, Pen Drives, electronic gadgets etc. are prohibited in school.
- Harmful and illegal material and substances are also prohibited in school.
- Violation of the same will lead to immediate dismissal.



PROHIBITED

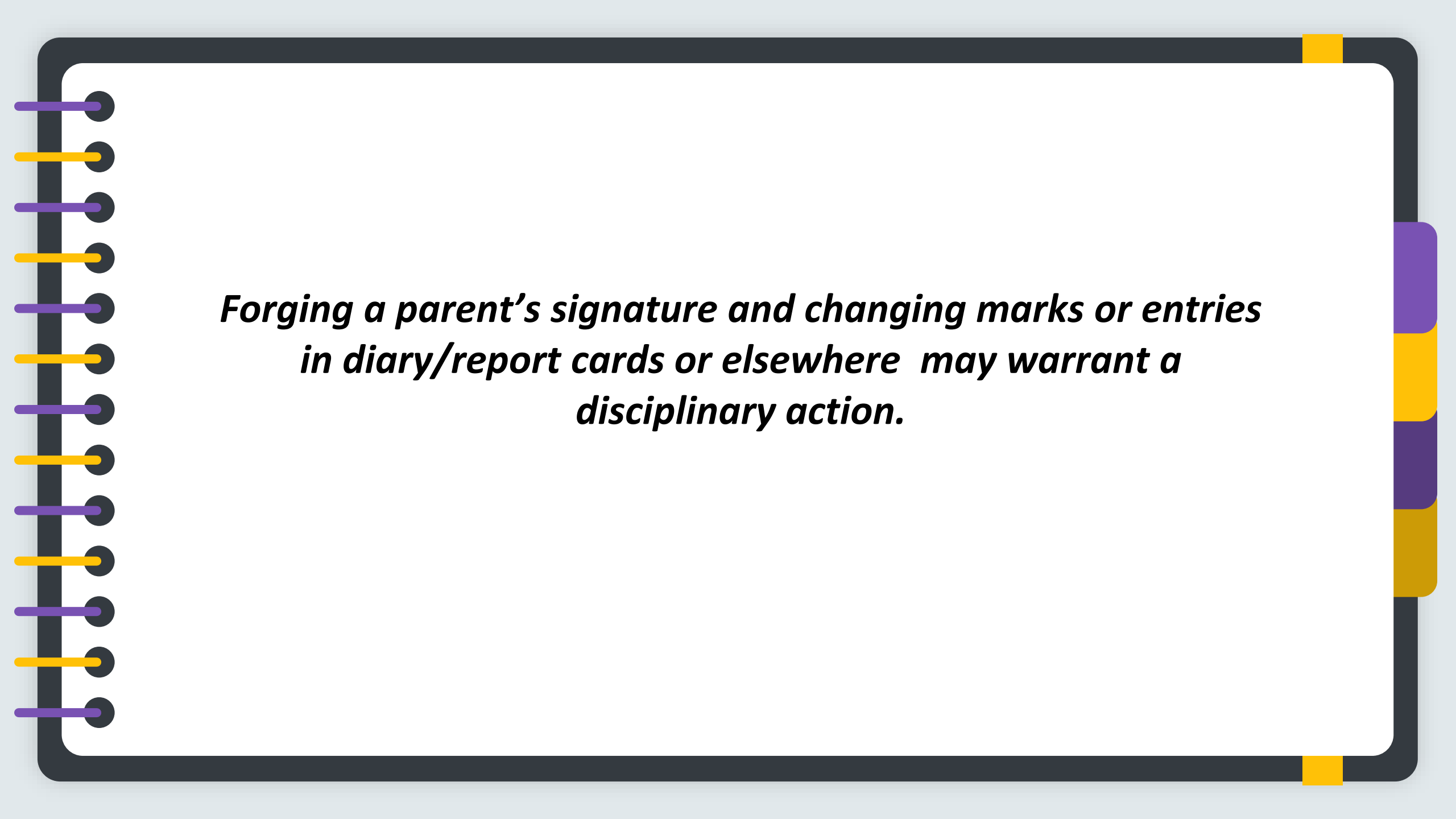


NO CELL
PHONES



NO SMART
WATCHES

IF CONFISCATED WILL NOT BE RETURNED




***Forging a parent's signature and changing marks or entries
in diary/report cards or elsewhere may warrant a
disciplinary action.***



***Bunking class or being found outside the school
during school hours will be severely dealt with.***

Vandalism



Students must realize that the school property belongs to them.

Proper care of school property and things belonging to others is a mark of a well-bred and responsible student.

Student should not write, carve or scratch on the walls and furniture. Graffiti & defacing walls, desks and toilets will be dealt with immediate dismissal.

Any damage to school property will not be overlooked. The loss must be made good by the offender.

Social Media

- ❖ Students are advised to engage in responsible behaviour in cyberspace.
- ❖ Students engaging in irresponsible behaviour/ activity pertaining to the above would be penalized.
- ❖ Parents / guardians should monitor their ward's social media activities.



Parental Controls to Ensure Cyber safety

❖ Internet filters

Install Internet filters on your child's devices to block access to inappropriate websites and content.

❖ Privacy settings

Teach your child to use privacy settings on social media platforms and other websites to limit who can see their information and posts.

❖ Time limits

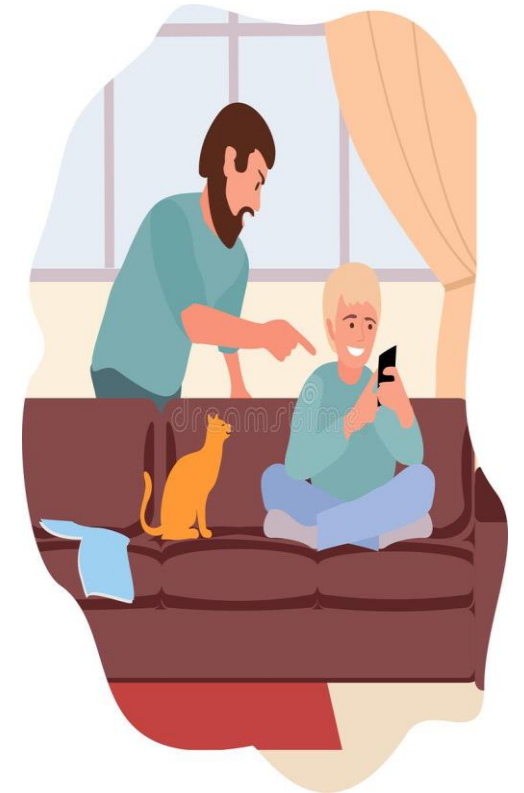
Set time limits for your child's online activities to ensure they are not spending excessive time on their devices.

❖ Safe search

Enable safe search on search engines like Google to ensure that your child is not accidentally exposed to inappropriate content.

❖ Parental control software

Install parental control software on your child's devices to monitor and control their online activity.





❖ **Communication**

Have open communication with your child about their online activity and teach them about the risks associated with cyberspace

❖ **Be careful of what to download**

some programs and apps carry malware and try to steal information. Teach children to download content from trusted sites only.

❖ **Monitor online activities**

Keep an eye on your child's online activities , including the websites they visit and the apps they use educate your child about online safety teach your child about safe online behaviour.

❖ **Be a good role model**

Set an example for your child by practicing safe online behaviour yourself . Avoid using devices during family time and show your child how you use technology responsibility

HOMEWORK

Please allow children to do their homework/assignments/projects independently.

Homework/ Assignments/Projects

Timely submission is important.



Birthday Celebration

- ❖ Children are not allowed to elaborately celebrate their birthdays in the school.
- ❖ Wear sober, simple **Indian dress**.
- ❖ Only small toffees are allowed.
- ❖ Do not go to other classes.
- ❖ Do not go to staff rooms/ other classes during library, or other co curricular periods.

Identity Card

- ❖ Every student is required to wear ID card every day.
- ❖ **All entries must be complete with recent photo affixed on the I card**
- ❖ Each student will be responsible for the use of his/her Identity Card, which is not transferable to any other student.
- ❖ Alteration, falsification, or misuse of the identity card will be a violation of the code of conduct and will be subjected to disciplinary action.
- ❖ The fee for the replacement of Identity Card due to loss or damage will be RO 1. New Identity Card can be obtained from the bookstore.

UFM

If during examination, a student is found indulging in any of the following, he/she shall be deemed to have used unfair means at the examinations: -

- Having in possession papers, books, notes, chits, notebooks or any other material relevant to the examination.
- Anything written on writing pads, geometry box, hand or elsewhere.
- Possession of any electronic gadgets like mobile, smart watches etc.
- Contacting or communicating or trying to do so with any student during the examination, exchange of answer sheets by the students, writing answers on the question paper etc.
- Tearing of any page of the answer book or supplementary answer book etc.

UFM

- Passing signals to others during the examination.
- Taking away the answer sheets out of the examination room.
- Breaching examination rules or any direction issued by school from time to time.
- Using or attempting to use any other undesirable method or means in connection with the examination.
- Uploading/sharing any examination related material, correct or wrong, on social media.
- Providing wrong information on the answer sheet.



UFM

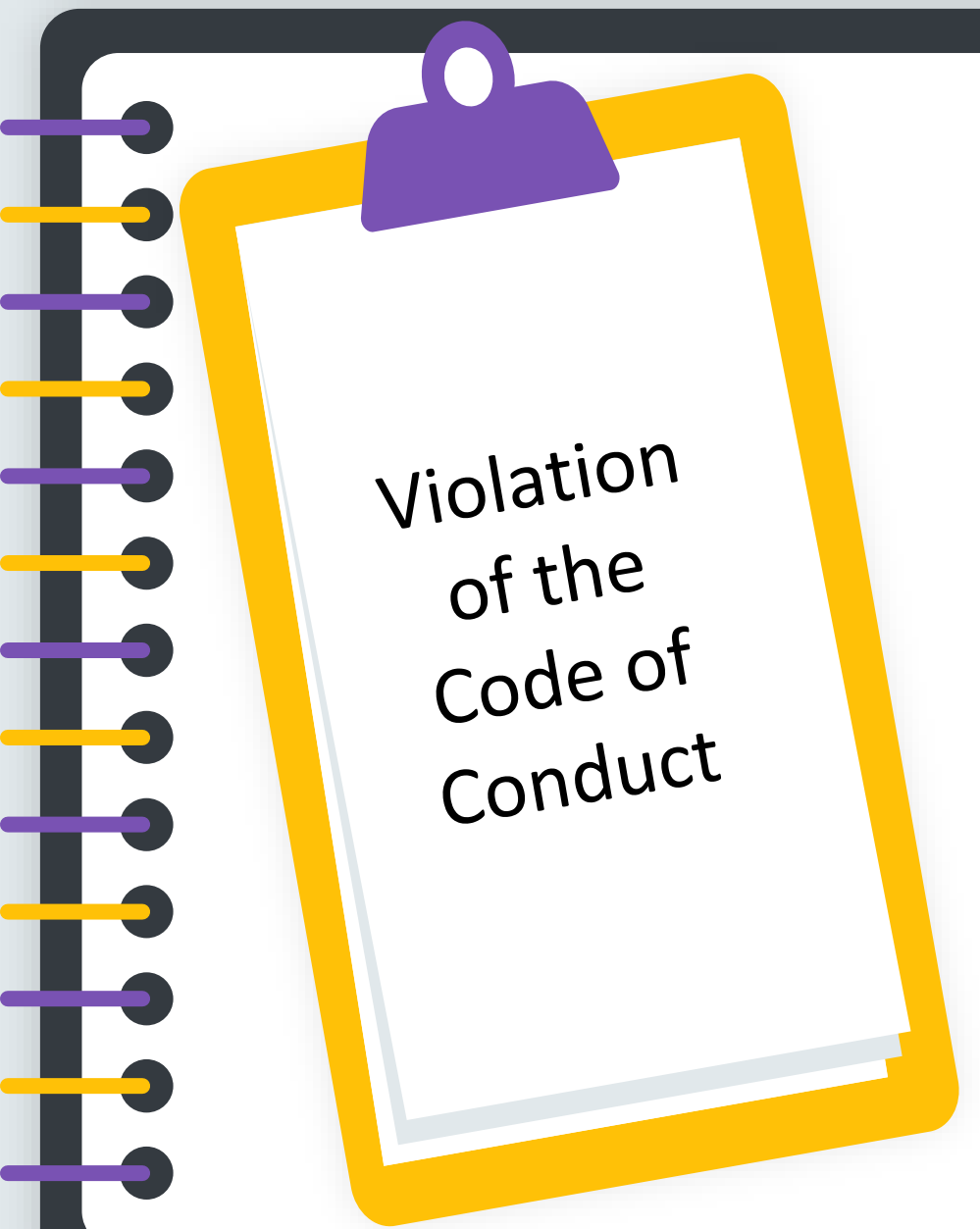
ACTION & PENALTY: -

- Answer sheet will be taken by the invigilator along with the confiscated /used material.
- Parents will be intimated to come and meet the disciplinary committee.
- Students involved in the use of unfair means will stay back after the examination and will go home along with the parents only.
- **A student adopting unfair means in an examination will be disqualified in that subject. He/she will be awarded zero in that examination.**
- Student might be disqualified from the examination in that year. (i.e., His/her examination for that year may be cancelled).
- In serious cases, the student may permanently be debarred by the School from taking any school-based examination.

EXAM TIME

DO NOT CHEAT/COPY
ZERO WILL BE AWARDED





Violation of the Code of Conduct

Discipline committee has the authority to take the final decision on any discipline matter. Violation of the Code of Conduct prescribed by the school attracts appropriate consequences depending on the act of indiscipline.

Violation of the Code of Conduct

*The management reserves to itself the right to suspend/ dismiss/ expel students who make **no progress** in their studies or whose **conduct** is detrimental to the orderly life of the school.*

Irregular attendance, insubordination to teachers, habitual inattention to schoolwork, obscenity in word or act, and any damage to school property are sufficient reasons for dismissal of a pupil. Students will be fined for violating any rule of the school. Fine will be decided by the school administration.

Safety First



**Safety is Your
Responsibility**

**Don't leave it to
someone else.**

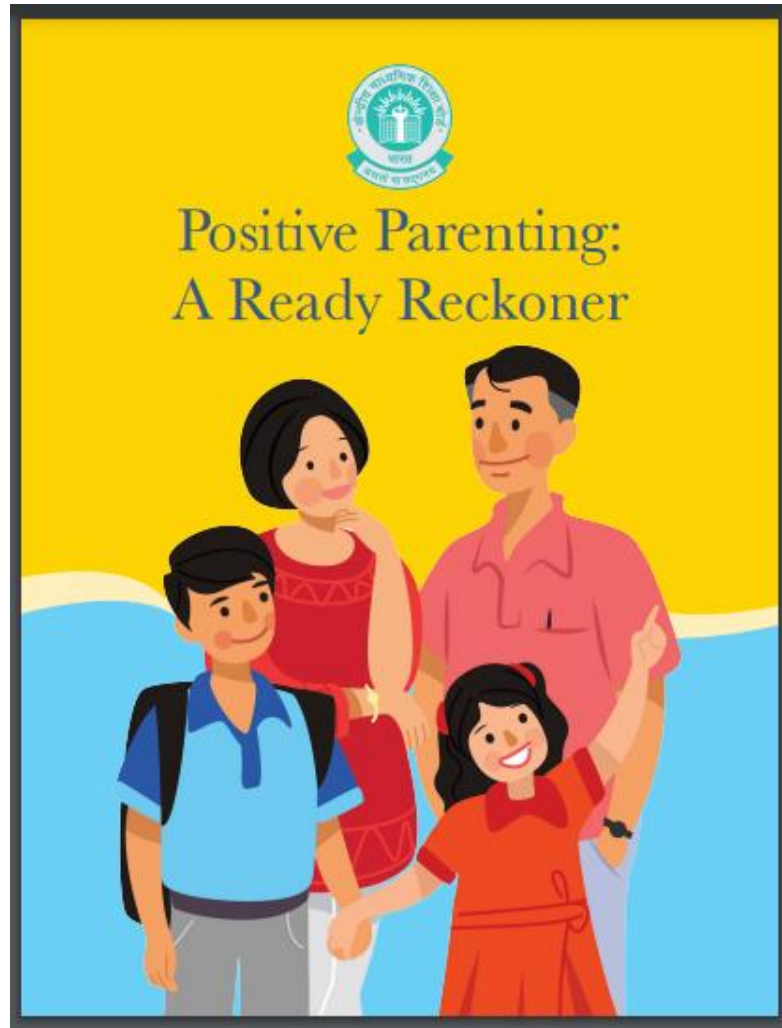
Physical
Safety

Transport
Safety

Emotional and
Social Safety

Cyber Safety

- Parents can go through **Positive Parenting: A Ready Reckoner** published by CBSE, available at:



https://www.cbse.gov.in/cbsenew/documents/CBSE_Positive_Parenting_Book.pdf



ASSESSMENT & EVALUATION



Excellent ☒

Very good ☐

Good ☐

Average ☐

Poor ☐

Scheme Of Evaluation IX

Maximum marks per subject	100 Marks
Types of assessment	<ul style="list-style-type: none">❖ Internal Assessment❖ Term I/Year End Term II Exam❖ School Based Assessment of Co scholastic Areas (Art Education, Health and Physical Education including Work Experience and Discipline)❖ Syllabus cumulative
Marks distribution	Internal Assessment : Year End/Board Examination 20:80

Internal Assessment (20 Marks)

	Pen Paper Test	5 marks
Periodic Assessment (3) Average of best two	Multiple Assessment strategies to be used. (quizzes, oral test, concept map, exit cards, visual expression etc.)	5 marks
Portfolio	(Classwork plus peer assessment, self - assessment, achievements of student in the subject, reflections, narrations, journals, etc)	5 marks
Subject Enrichment Activities	Consists of aspects like Practical work for Science; Social Science Project Work, Mathematics Lab Activities, Project Work for Social Science and Listening and Speaking skills for languages, etc.	5 marks

Marks	Grade
91 - 100	A1
81 - 90	A2
71 - 80	B1
61 - 70	B2
51 - 60	C1
41 - 50	C2
33 - 40	D
32 & below	E

Co Scholastic Assessment

- ❖ **Health and physical education** which includes **work experience and Discipline.**
- ❖ **Art education** which includes digital art through computers

Grading scale 5-point A to E

Date of submission of all the activities/assessments must be strictly followed

(The full syllabus of Std. IX will be assessed)
Final Exam (FE) 80 Marks + Internal Assessment (IA) (20 Marks) =100 Marks
Total (FE+IA) 33% is mandatory for promotion

Subjects

Final Exam (80 Marks)

- Final Exam for 80 Marks including the full syllabus
- Marks and grades will be awarded

Periodic Test (5)

- Restricted to three for a subject in an academic year.
- **Average of the best two will be taken for IA.**

Internal Assessment (20 Marks)

Portfolio (5)

- This will cover:**
- Completion of guided work
 - Inclusion of all relevant work (Completeness)
 - Organization - Neatness and Visual Appeal

Multiple Assessment (5)

- Multiple Assessment
- (Quizzes, Oral test, concept map etc.)

Subject Enrichment Activity (5)

Assessment of
Listening & Speaking
(ASL)

Assessment of
Listening & Speaking

Lab Activity

Lab Activity

Art Integrated Project

English

Arabic/
Hindi/
Malayalam

Mathematics

Science

Social
Science



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



The changes for classes IX-XII (2023-24) year-end Board Examinations are as under:

(Classes IX-X)		
Particulars	Academic Session 2022-23	Academic Session 2023-24
Composition of question paper year-end examination/ Board Examination (Theory)	<ul style="list-style-type: none">Competency Based Questions are 40% in the form of Multiple-Choice Questions, Case Based Questions, Source Based Integrated Questions or any other type.Objective Questions are 20%Remaining 40% Questions are Short Answer/ Long Answer Questions	<ul style="list-style-type: none">Competency Focused Questions in the form of MCQs/Case Based Questions, Source-based Integrated Questions or any other type = 50%Select response type questions(MCQ) = 20%Constructed response questions (Short Answer/Long Answer type Questions, as per existing pattern) = 30%

Pass Criteria

❖ Any student who does not achieve the minimum required level of 33% in any subject after Term II, in the current academic session 2023-24, will have to appear for the improvement of performance (IOP) examination in one or two subjects as per the CBSE regulation.

If any student fails to secure pass marks in compartment(IoP), will be detained in the same class.

Students should attend all tests and exams.

Tests and examinations will not be re-conducted for the absentee students

Standard or Basic Mathematics

Students have the option of selecting ***Standard or Basic Mathematics*** . Syllabus remains the same. Standard question paper will be of higher difficulty level.

Class XI Science and Maths will be allotted for the students who opt for standard Mathematics.



Stream Allotment

Based on Merit



DELETED CURRICULUM

The background features a series of parallel diagonal stripes in varying shades of gray on the left side, and a large, solid dark gray triangle pointing upwards on the bottom left. The rest of the background is white.

ACADEMICS AND EVALUATION STRUCTURE XI

Commerce Stream

Subject	Theory	Practical/ IA
English	80	20
Accountancy	80	20
B. St.	80	20
Economics	80	20
Mathematics	80	20
Entrepreneurship	70	30
I.P.	70	30
P.E.	70	30

Science Stream

Subject	Theory	Practical/ IA
English	80	20
Physics	70	30
Chemistry	70	30
Biology	70	30
Mathematics	80	20
I.P.	70	30
P.E.	70	30

CO-SCHOLASTIC AREAS

- ❖ Each student will be graded on:
 - Health and Physical Education including Work Education
 - General Studies
- ❖ Co-scholastic areas will be assessed on a nine-point scale ranging from A 1 to E



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



XI- XII

Particulars	Academic Session 2022-23	Academic Session 2023-24
Composition of question paperyear-end examination/ Board Examination (Theory)	<ul style="list-style-type: none">Competency Based Questions are 30% in the form of Multiple-Choice Questions, Case Based Questions, Source Based Integrated Questions or any other type.Objective Question are 20%Remaining 50% Questions are Short Answer/Long Answer Questions	<ul style="list-style-type: none">Competency Focused Questions in the form of MCQs/Case Based Questions, Source-based Integrated Questions or any other type = 40%Select response type questions(MCQ) = 20%Constructed response questions (Short Answer Questions/Long Answer type Questions, as per existing pattern) = 40%

Curriculum document released by the Board for the Academic Session 2023-24 and the Sample Question Papers may also be referred to for details of the QP design of individual subjects. Learning frameworks for various subjects for classes IX-XII are now available at the <https://cbseacademic.nic.in> for reference.

Examinations

E X A M I N A T I O N S

UNIT
TEST I

MAXIMUM MARKS : 20
Weightage : 10 %

TERM I

MAXIMUM MARKS : 70/80
Weightage : 30 %

UNIT
TEST II

MAXIMUM MARKS : 40
Weightage : 10%

TERM II /
FINAL
EXAMS

MAXIMUM MARKS : 70/80
Weightage : 50 %

PASS CRITERIA

- 1.It is essential to pass in both theory and practical separately.
- 2.Minimum 33% marks in each subject, in aggregate; as well as in final examination.
- 3.Compartment will be given only in one subject, and if the student does not clear the compartment, he/she will be retained in the same class.

Co Curricular Activities



CWSN – Children with Special Needs

Please submit certificate to CBSE Cell in the school through the class teacher.

https://www.cbse.gov.in/cbsenew/Examination_Circular/2019/5_CIRCULAR.pdf


https://www.cbse.gov.in/cbsenew/documents//CWSN_Circular_06032023.pdf

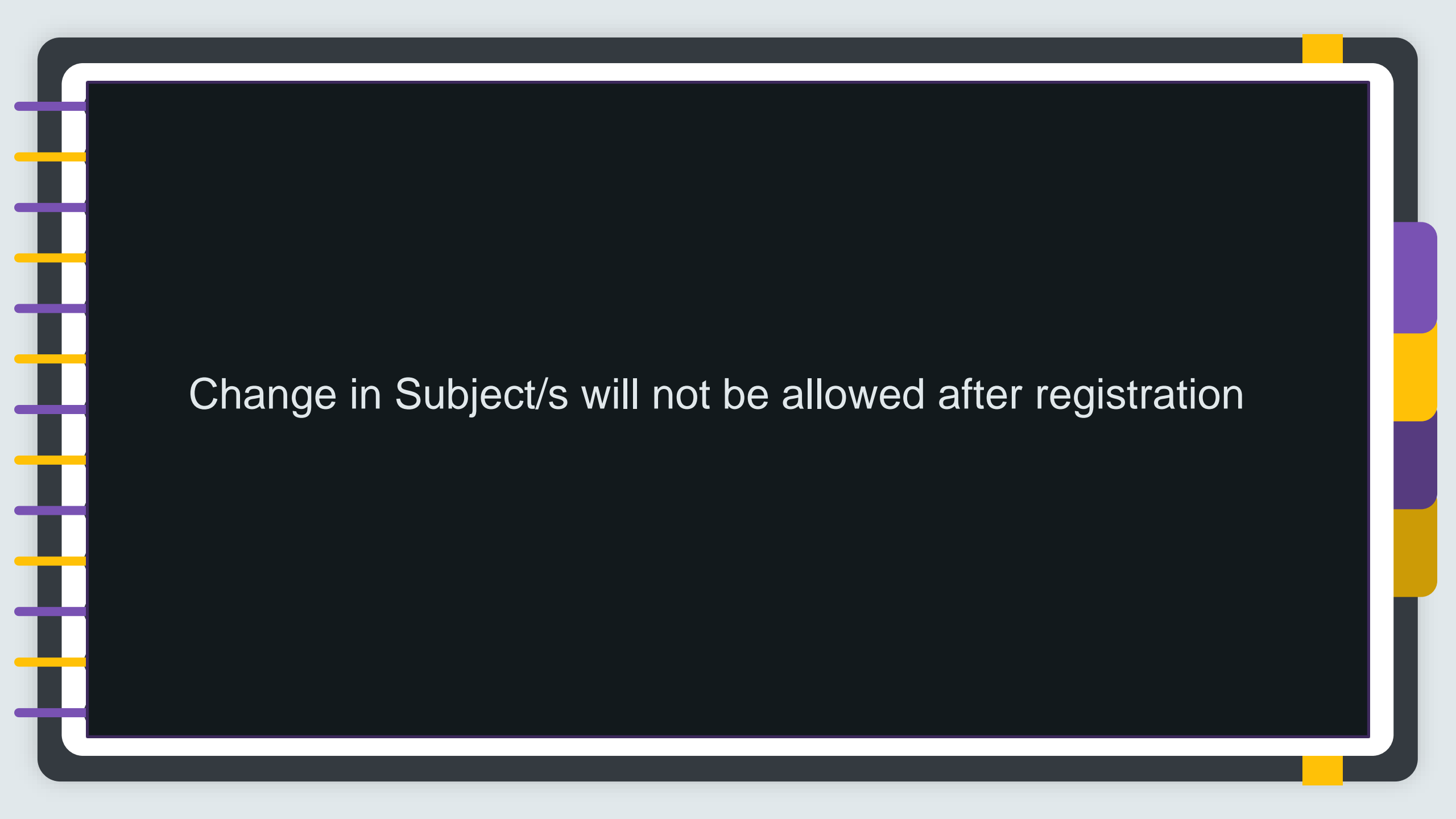
For details kindly check CBSE Circular



CASTE CERTIFICATE

Registration

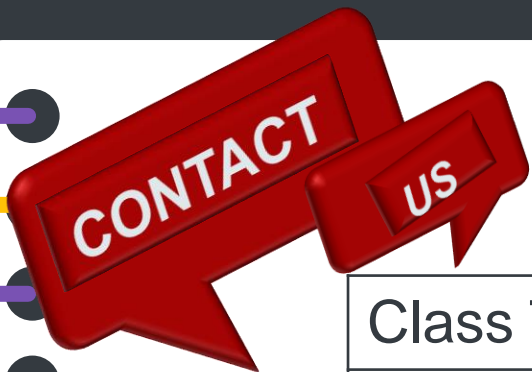
- ❖ Students will be registered with the CBSE in IX and XI.
 - ❖ A registration form will be given to the parents to fill the correct details. Name etc. should be as per the passport, XI as per X mark sheet.
 - ❖ Parents will be called to school for verification.
 - ❖ We request you all to kindly check and verify the details correctly as no request for change will be accepted once the student is registered.
- 



Change in Subject/s will not be allowed after registration

Important Information

- ❖ All the Students must join their respective subject Google Classrooms with code given for syllabus details, submission of assignments and other class related activities. Worksheets will be uploaded to help students who were on leave due to genuine reasons and also for parents to know the content.
- ❖ PDF of **new NCERT** books will be made available in the respective subject Google classroom.
- ❖ Teachers will guide the students about the deleted portion in the class.
- ❖ WhatsApp groups are created for the new session. It is mandatory to join the group with active mobile numbers to receive updates from the school.



Contact Us

Class Teacher	----- @indianschoolsohar.com
Fee Related	opnmanager@indianschoolsohar.com accounts@indianschoolsohar.com
Admission/Withdrawal/ T.C.	admission@indianschoolsohar.com
Books Related	office@indianschoolsohar.com
Asst. Vice-Principal	avp@indianschoolsohar.com
Vice-Principal	vp_ysingh@indianschoolsohar.com
Principal	principal@indianschoolsohar.com

Thank you



TEAM ISS
Teachers' Day 2022



“At the end of the day, the most overwhelming key to a child's success is the positive involvement of parents.”
- Jane D. Hull