



INDIAN SCHOOL SOHAR
SULTANATE OF OMAN

PARENT ORIENTATION PROGRAMME

CLASSES: X & XII

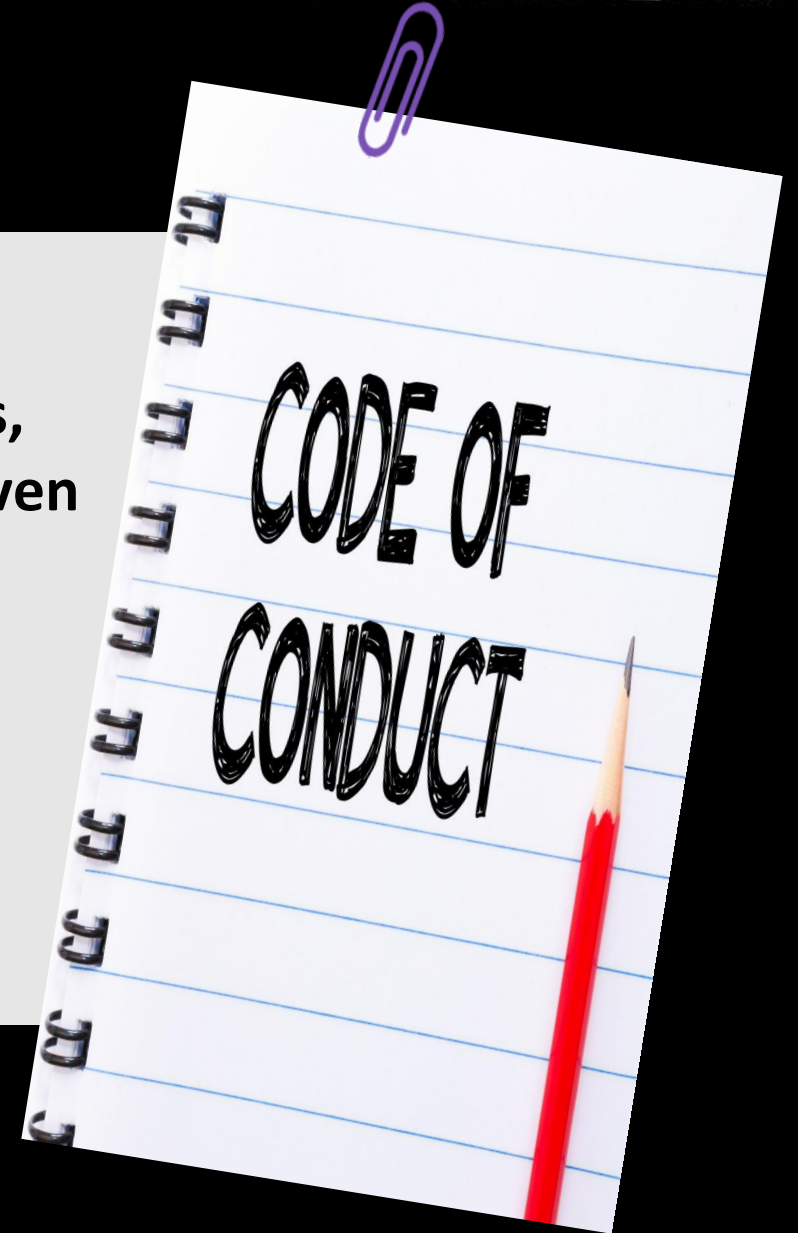
2023-2024

DATE: 15th APRIL 2023

Sanchita Verma
Principal



A code of conduct is a set of principles, expectations, and/or rules that are given to students and parents to make sure that the expectations that the school has for behaviour are clearly communicated to them.



Information Sheet

INDIAN SCHOOL SOHAR
INFORMATION SHEET
2022 -2023

(To be filled by the parent and submitted to the class teacher)

Name of the pupil in CAPITAL LETTERS (as per passport) _____ G.R.No. _____

First _____ Middle _____ Surname _____

Class & Sec _____ House _____ Date of Birth dd / mm / yyyy _____ Date of Admission dd / mm / yyyy _____

Residence Card No (if any) _____ Visa Number _____ Passport Number _____

Sex _____ Mother tongue _____ Height (cm) _____ Weight (kg) _____

Blood Group: _____ Vision (L): _____ (R): _____ Dental Hygiene _____

Details of the Parents (CAPITAL LETTERS)

Father's Name _____

Occupation _____ Name of Employer / Employer _____

Office Address _____ Postal Code _____

P.O. Box _____

WhatsApp No _____

Tel (O) _____

Tel (R) _____

Mobile No. _____

Email _____

Mother's Name _____

Occupation _____ Employed _____

Name of Employer _____

Telephone Number _____

Mobile _____

Office _____

Email _____

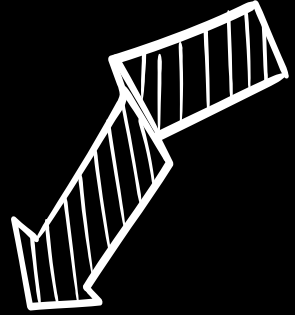
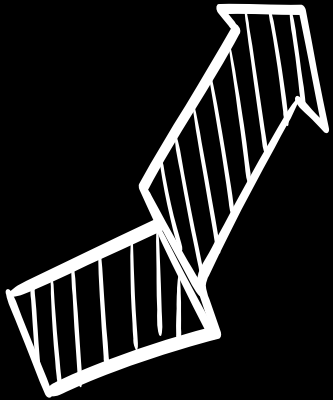
Fill and submit the information sheet to the class teacher.

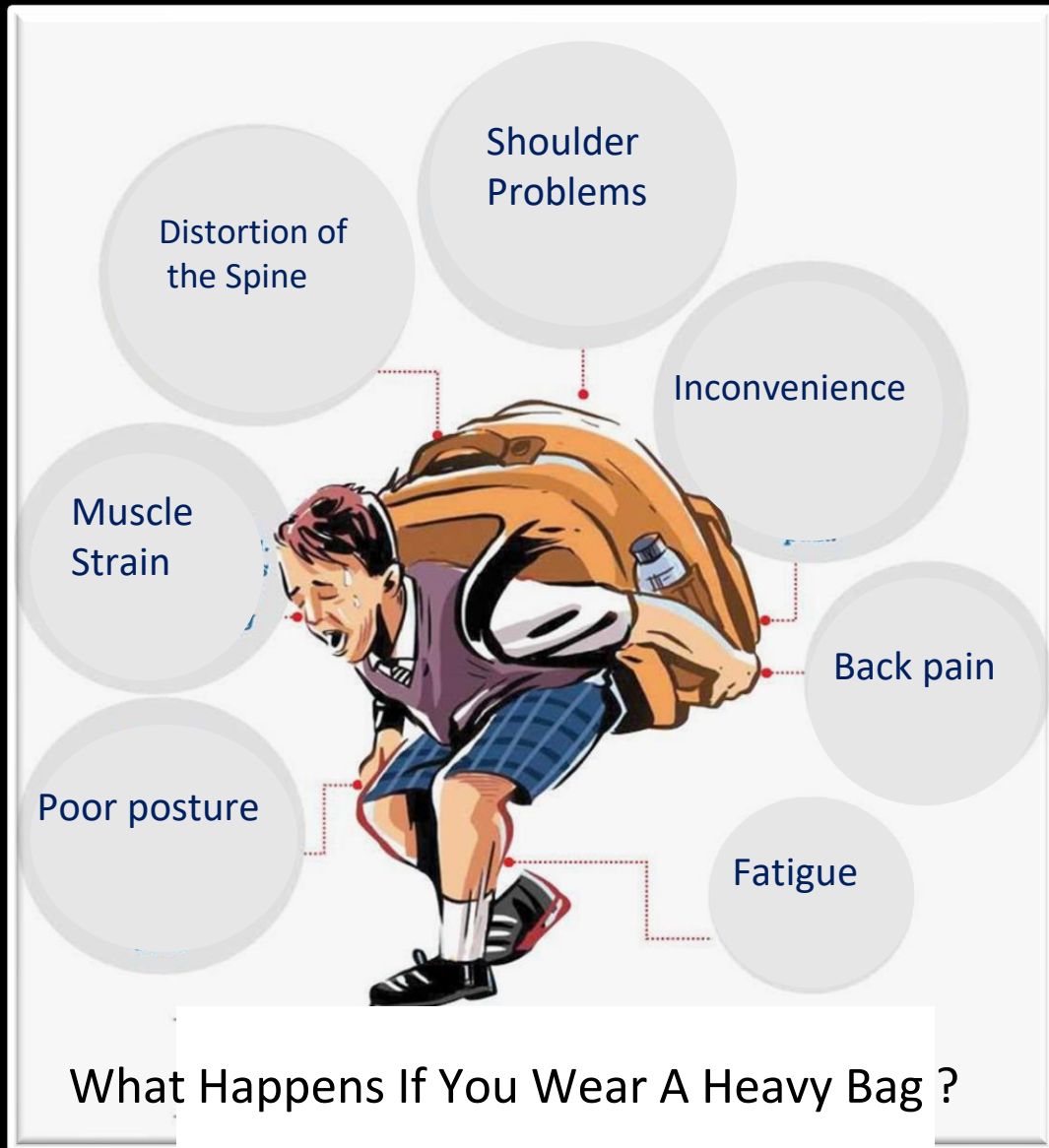
All the entries must be complete.

Affix recent photograph in grey school uniform.



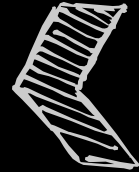
Note down your timetable carefully.





- Students must bring the text book/note book /activity book etc. as per the instructions given by the subject teacher.
- PDF of NCERT textbooks are uploaded in smart boards.

Organizing books daily helps to take out the books that will not be used for the day and help reduce the bag weight.



Place the heavier books closer to your back. This way, the weight will not be focused on the shoulders



Take only the **books that are required** at school. Some subjects might have more than two books, and you must be aware of what book is meant for that day.



Avoid packing unnecessary things just because the bag can hold them.



Make use of the various compartments . This will not only help you find things easily, but also distribute the weight more evenly

Library Rules

- ❖ Strict silence must be maintained in the library.
- ❖ **Library period is strictly meant for reading books.**
- ❖ No one can take a book from the library without having it duly entered.
- ❖ A student may borrow maximum of one book at a time.
- ❖ A book is issued for a period of 7 days starting from the date of issue. The book must be returned on the due date. If the due date happens to be a holiday the book must be returned on the next working day.
- ❖ Books can be re-issued once again if no one else requires it.
- ❖ Reference books, reserved books, new arrivals and periodicals will not be issued to anybody and shall not be taken out of the library.
- ❖ Personal books, bags and belongings are not supposed to be brought into the library.
- ❖ In case a reader loses a book he/she should replace the book. In case the book cannot be replaced; the current price of the book will be paid by the borrower.

First Aid

- 1 Students can visit First Aid room located in block A ground floor
- 2 Students should take permission from the class from the teacher to visit the first aid
- 3 Do not take a classmate for help & support if not required.
- 4 They should go with proper out pass.
- 5 It is meant only for emergency.

Leave Rules

- Students must be regular to school.
- Leave of absence is granted only for valid reasons and with the prior written application /e mail of the parents.
- In case of long leave, leave applications addressed to the class teacher should be handed over in advance to the class teacher, who in turn will submit it to the supervisor/AVP
- ***If any student doesn't fulfil the criteria of 75% attendance due to long absence, the student may be detained in the same class as per the CBSE rules.***
- If a student is absent from school even for a day, it is imperative that the parent send a leave note addressed to the class teacher on the very next day, which will be filed for future reference. It is advised, the parent must inform the class teacher through mail on the same day. Mail should be sent from the parent's registered e mail id.

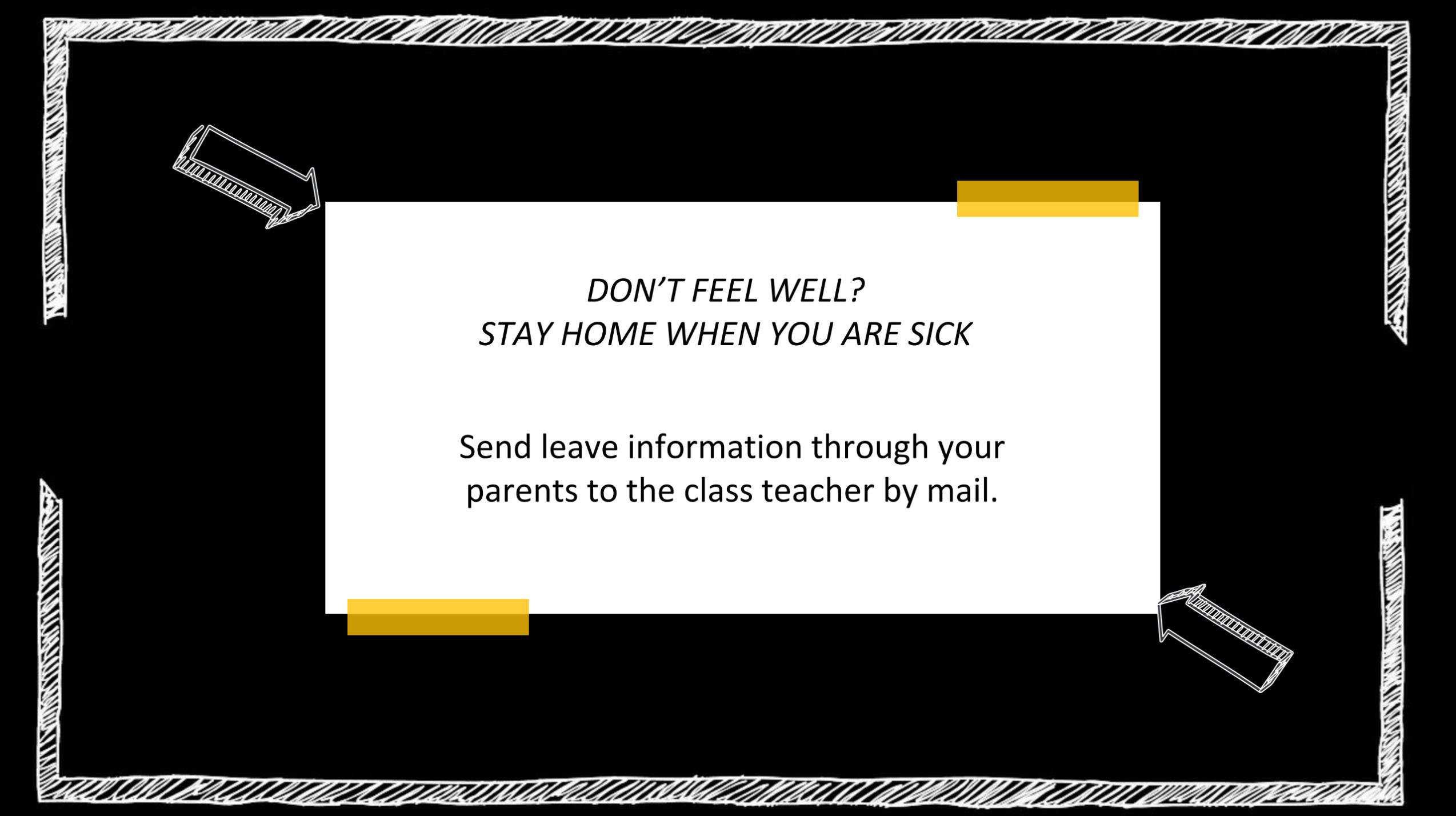
Leave Rules

- Except for duly approved reasons, the extension of vacation is not permitted under normal circumstance. Perennial latecomers who have not intimated school authorities may run the risk of having their names struck off from the school roll.
- Applications for medical leave must always be accompanied by a medical certificate on the first day of attendance after the leave.
- A student who, for some unexplained reason has been absent for a month or more, is liable to have his or her name struck off without advance notice. If readmitted, he or she will have to pay all outstanding fees.

Leave Rules

- **During periodical examination and tests and other days, students must remain present in the school for the entire day. They are not allowed to go home. If unwell, students can send medical leave with certificate.**
- Students are not allowed to leave the school premises without the permission of the Principal, Vice-Principal or administrator in case of emergency. The student may be allowed to leave the school only with the parents or authorized person, the parents have deputed with identity
- A student suffering from any contagious disease should not be sent to school.

Please refer to school diary for details



*DON'T FEEL WELL?
STAY HOME WHEN YOU ARE SICK*

Send leave information through your
parents to the class teacher by mail.

Valuables

- ☐ The school does not accept responsibility for the loss of books, money, clothes, mobile phones, etc. Each child is responsible for his/her own things.
- ☐ Parents are advised not to allow their children to bring any valuables to school.

Lost & Found



- ☐ Parents are requested to label (name, class & section) all the items like sweaters, lunch box and any other personal possessions.
- ☐ Do not bring items that are not needed in the school, especially valuable ones.
- ☐ If any item is missing, kindly contact the school reception at the earliest.
- ☐ Any item that is not being claimed will be donated after a month.

Discipline

- ☐ Students are expected to be regular in attendance and academics, obedient and respectful in their behaviour and should avoid malpractices in tests and examinations.
- ☐ Students must be in time for the morning assembly.
- ☐ Late attendance will be entered in the diary.
- ☐ Students are not permitted to leave the classroom without apt and genuine reason and without out pass.

Attitude & Behaviour

- ❑ Students are expected to maintain high standard in their general behaviour and manner of speech. Bad and improper language will not be accepted.
- ❑ English being the medium of instruction in the school, students are advised to maintain a good level of English. It is compulsory for the students to always speak in English except in classes and activities of other languages.
- ❑ They should be well-behaved, respectful to their elders, honest, truthful and are answerable to the school authorities for their conduct in and outside the school.
- ❑ Students should have deep respect and dedication to their work. Attentiveness in class and regularity in homework and assignments are of prime importance.
- ❑ **Students should carry their student diaries to school every day.**

School Uniform

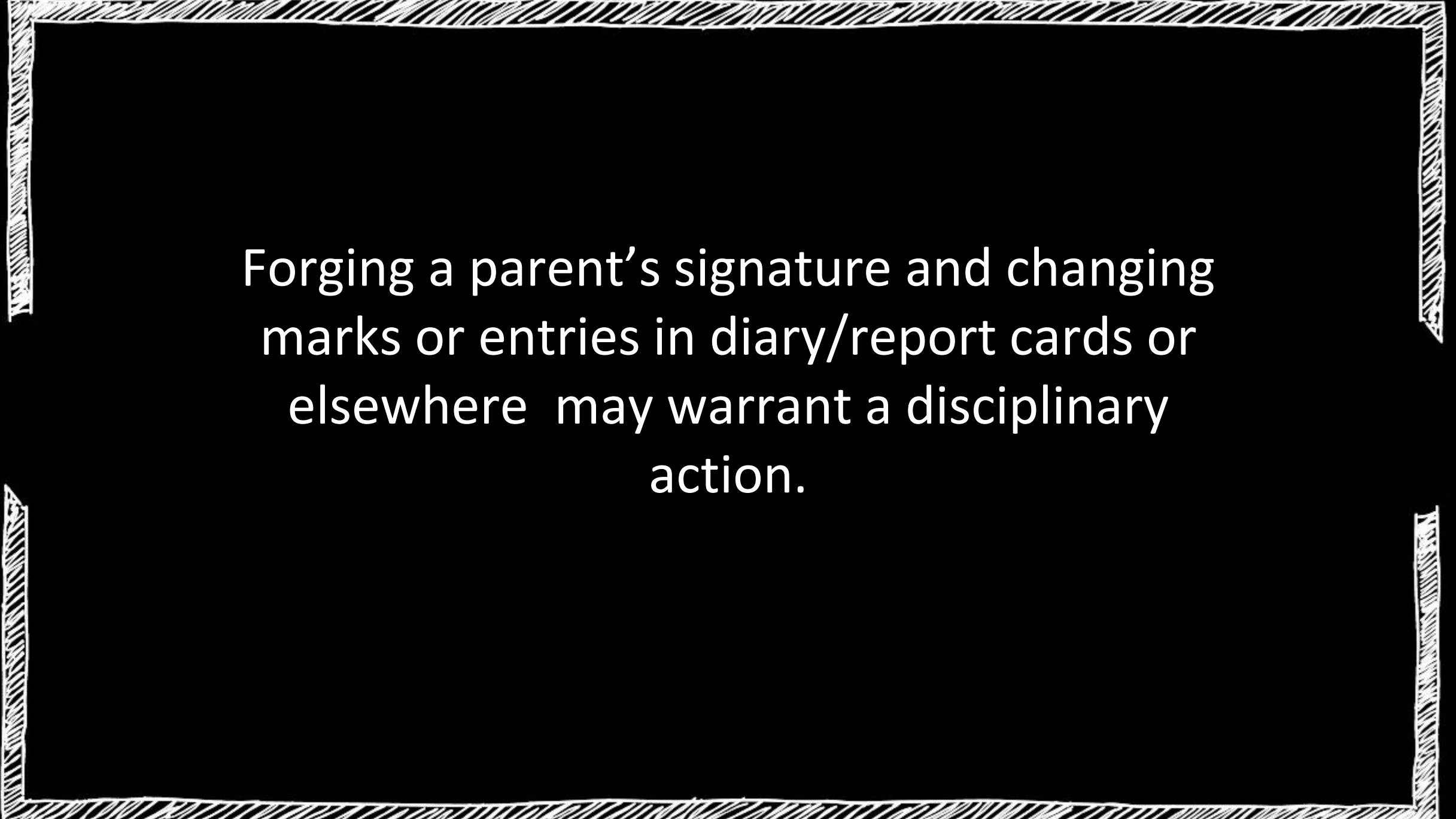
- ☐ Personal neatness and cleanliness is appreciated at all times.
- ☐ Nails should be clipped short and clean. Growing long nails and using nail polish are not permitted in the school.
- ☐ Short, neat haircut for boys with no fancy cuts or styles is permitted. Beard or stubble is not permitted. Girls must tie up / plait long hair.
- ☐ Both boys and girls must refrain from using unusual hair colours.
- ☐ Girls are permitted to wear small earrings .
- ☐ Caps to be worn only in the Sun.

Mobiles and other electronic gadgets are strictly not allowed. If confiscated, it will be returned only at the end of the session.

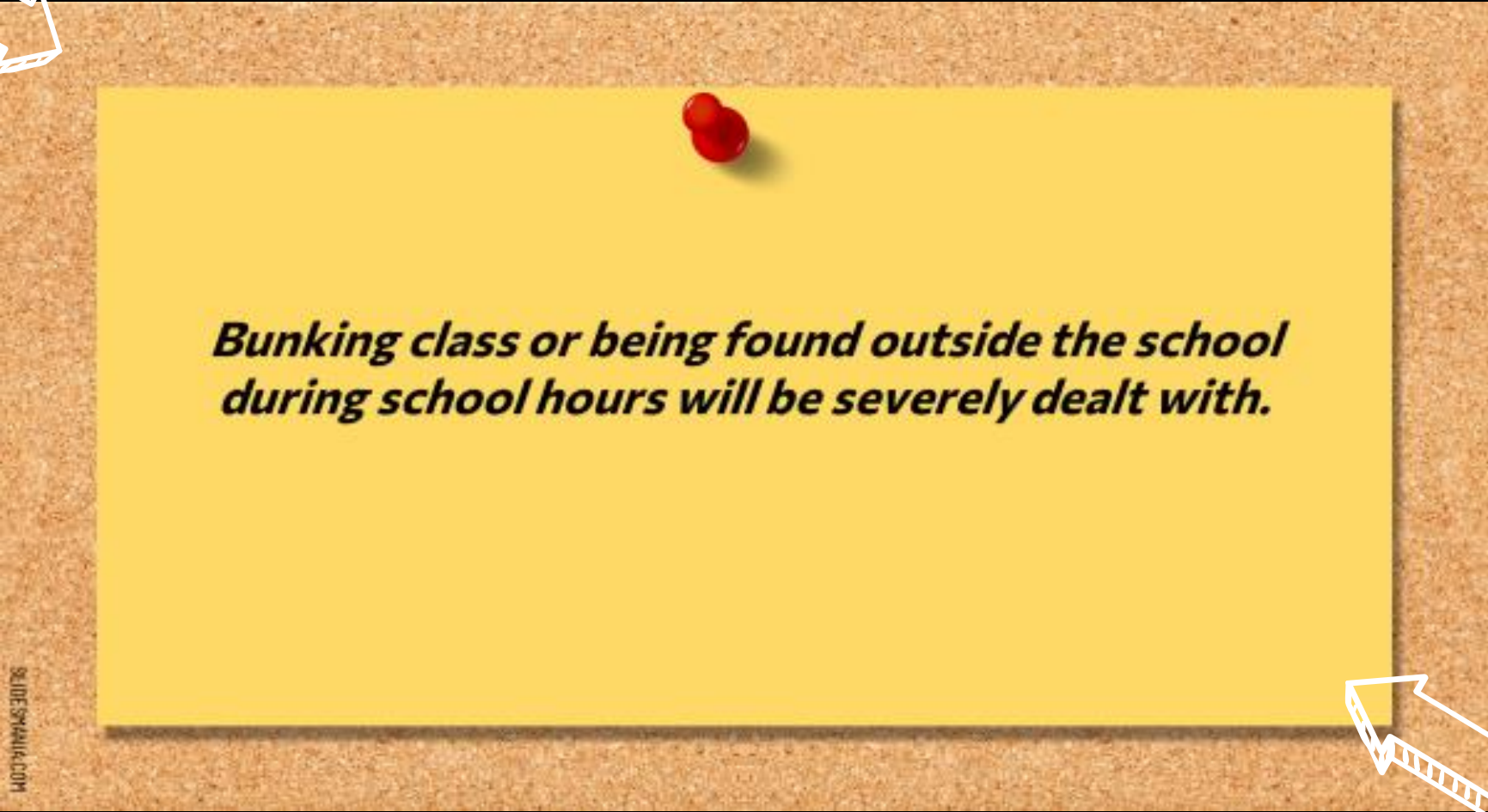
Objectionable literature, Mobiles / Smart Phones/ Smart Watches, Internet material and films – audio and videos, DVDs, Pen Drives, electronic gadgets etc. are prohibited in school.

Harmful and illegal material and substances are also prohibited in school. Violation of the same will lead to immediate dismissal.





Forging a parent's signature and changing marks or entries in diary/report cards or elsewhere may warrant a disciplinary action.



***Bunking class or being found outside the school
during school hours will be severely dealt with.***

Vandalism



Students must realize that the school property belongs to them.

Proper care of school property and things belonging to others is a mark of a well-bred and responsible student.

Student should not write, carve or scratch on the walls and furniture. Graffiti & defacing walls, desks and toilets will be dealt with immediate dismissal.

**Any damage to school property will not be overlooked.
The loss must be made good by the offender.**

Social Media

- Students are advised to engage in responsible behaviour in cyberspace.
- Students engaging in irresponsible behaviour/ activity pertaining to the above would be penalized.
- Parents / guardians should monitor their ward's social media activities.



Parental Controls to Ensure Cyber safety

Internet filters

Install Internet filters on your child's devices to block access to inappropriate websites and content.

Privacy settings

Teach your child to use privacy settings on social media platforms and other websites to limit who can see their information and posts.

Time limits

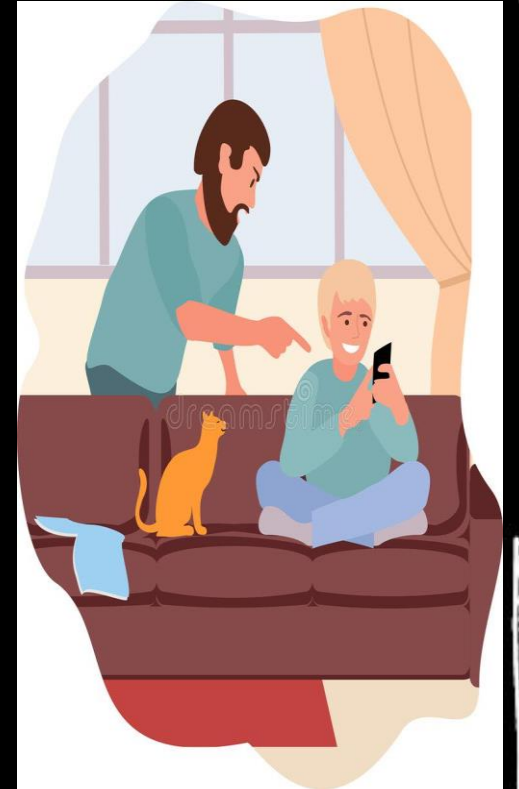
Set time limits for your child's online activities to ensure they are not spending excessive time on their devices.

Safe search

Enable safe search on search engines like Google to ensure that your child is not accidentally exposed to inappropriate content.

Parental control software

Install parental control software on your child's devices to monitor and control their online activity.





Communication

Have open communication with your child about their online activity and teach them about the risks associated with cyberspace

Be careful of what to download

some programs and apps carry malware and try to steal information. Teach children to download content from trusted sites only.

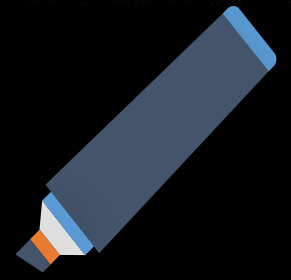
Monitor online activities

Keep an eye on your child's online activities , including the websites they visit and the apps they use educate your child about online safety teach your child about safe online behaviour.

Be a good role model

Set an example for your child by practicing safe online behaviour yourself . Avoid using devices during family time and show your child how you use technology responsibility





Homework/ Assignments/Projects

Timely submission is important

Birthday Celebration

- ☐ Children are not allowed to elaborately celebrate their birthdays in the school.
- ☐ Wear sober, simple Indian dress.
- ☐ Only small toffees are allowed.
- ☐ Do not go to other classes.
- ☐ Do not go to staff rooms/ other classes during library, or other co curricular periods.

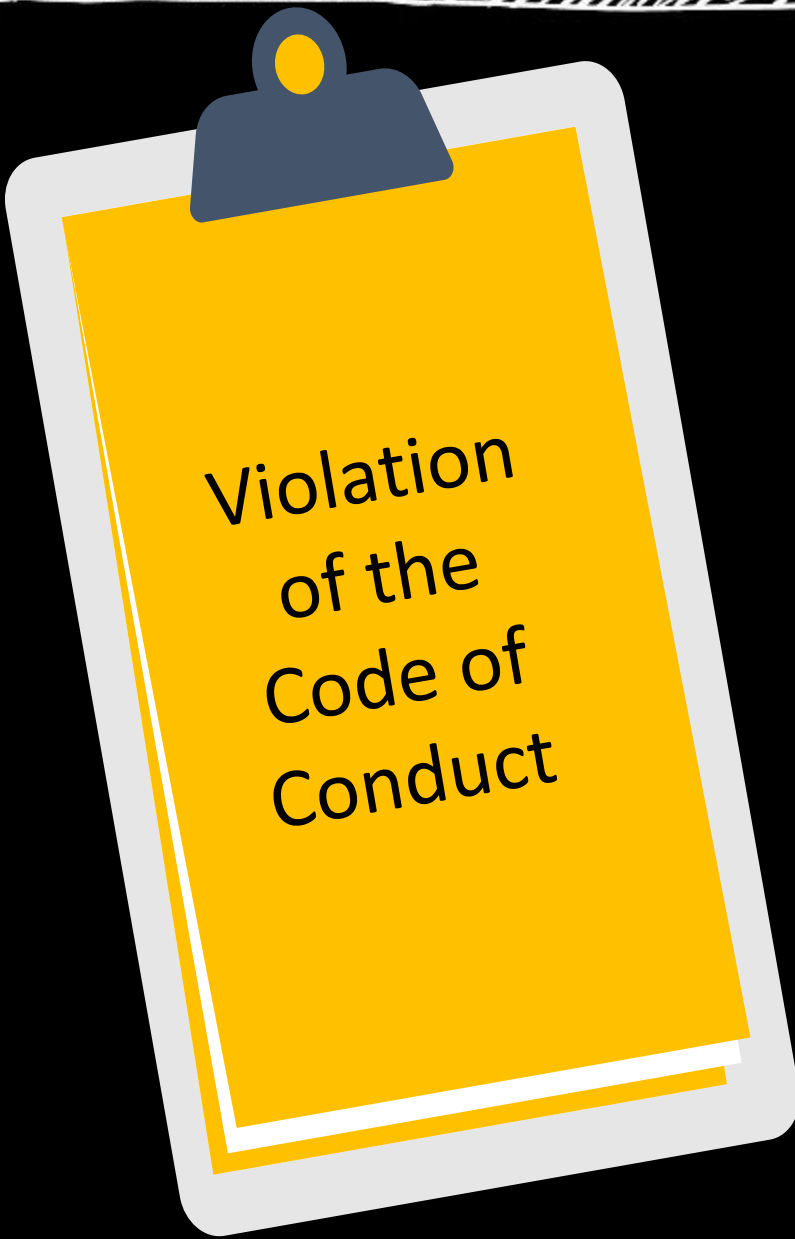
Identity Card

- ❖ Every student is required to wear ID card every day.
- ❖ **All entries must be complete with recent photo affixed on the I card**
- ❖ Each student will be responsible for the use of his/her Identity Card, which is not transferable to any other student.
- ❖ Alteration, falsification, or misuse of the identity card will be a violation of the code of conduct and will be subjected to disciplinary action.
- ❖ The fee for the replacement of Identity Card due to loss or damage will be RO 1. New Identity Card can be obtained from the bookstore.

EXAM TIME

DO NOT CHEAT/COPY
ZERO WILL BE AWARDED





Violation of the Code of Conduct

Discipline committee has the authority to take the final decision on any discipline matter. Violation of the Code of Conduct prescribed by the school attracts appropriate consequences depending on the act of indiscipline.

Violation of the Code of Conduct

*The management reserves to itself the right to suspend/ dismiss/ expel students who make **no progress** in their studies or whose **conduct** is detrimental to the orderly life of the school.*

Irregular attendance, insubordination to teachers, habitual inattention to schoolwork, obscenity in word or act, and any damage to school property are sufficient reasons for dismissal of a pupil. Students will be fined for violating any rule of the school. Fine will be decided by the school administration.

Safety First



**Safety is Your
Responsibility**

**Don't leave it to
someone else.**

Physical
Safety

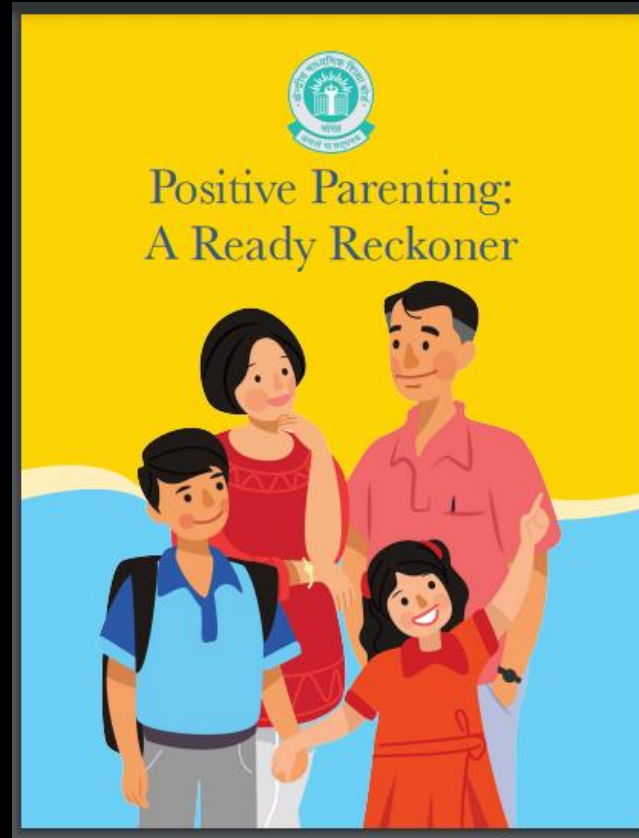
Transport
Safety

Emotional and
Social Safety

Cyber Safety

*Navigate the pre-teen/teen years of your children skillfully
to nurture their present and shape their future.*

**Parents can go through
Positive Parenting: A
Ready Reckoner
published by CBSE,
available at:**



https://www.cbse.gov.in/cbsenew/documents/CBSE_Positive_Parenting_Book.pdf

CLASS X

ASSESSMENT & EVALUATION



Scheme Of Evaluation X

Maximum marks per subject	100 Marks
Types of assessment	<ul style="list-style-type: none">❖ Internal Assessment❖ Year End/Board Examination❖ School Based Assessment of Co scholastic Areas (Art Education, Health and Physical Education including Work Experience , Discipline)
Marks distribution	Internal Assessment : Year End/Board Examination 20:80

Internal Assessment (20 Marks)

	Pen Paper Test	5 marks
Periodic Assessment (3) Average of best two	Multiple Assessment strategies to be used. (quizzes, oral test, concept map, exit cards, visual expression etc.)	5 marks
Portfolio	(Classwork plus peer assessment, self - assessment, achievements of student in the subject, reflections, narrations, journals, etc)	5 marks
Subject Enrichment Activities	Consists of aspects like Practical work for Science; Social Science Project Work, Mathematics Lab Activities, and Listening and Speaking skills for languages, etc.	5 marks

Co Scholastic Assessment

- ☐ Health and physical education which includes work experience and discipline.
- ☐ Art education which includes digital art through computers .

Grading scale 5-point A to E

Date of submission of all the activities/assessments must be strictly followed.

(The full syllabus of Std. IX will be assessed) Final Exam (FE) 80 Marks + Internal Assessment (IA) (20 Marks) =100 Marks Total (FE+IA) 33% is mandatory for promotion					
Subjects	Final Exam (80 Marks)	Internal Assessment (20 Marks)			
		Periodic Test (5)	Portfolio (5)	Multiple Assessment (5)	Subject Enrichment Activity (5)
English	➤ Final Exam for 80 Marks including the full syllabus ➤ Marks and grades will be awarded	➤ Restricted to three for a subject in an academic year. ➤ Average of the best two will be taken for IA.	This will cover: ➤ Completion of guided work ➤ Inclusion of all relevant work (Completeness) ➤ Organization - Neatness and Visual Appeal	➤ Multiple Assessment ➤ (Quizzes, Oral test, concept map etc.)	Assessment of Listening & Speaking (ASL)
Arabic/ Hindi/ Malayalam					Assessment of Listening & Speaking
Mathematics					Lab Activity
Science					Lab Activity
Social Science					Art Integrated Project



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)

75
आज़ादी का
अमृत महोत्सव



IX - X

(Classes IX-X)

Particulars	Academic Session 2022-23	Academic Session 2023-24
Composition of question paper year-end examination/ Board Examination (Theory)	<ul style="list-style-type: none">Competency Based Questions are 40% in the form of Multiple-Choice Questions, Case Based Questions, Source Based Integrated Questions or any other type.Objective Questions are 20%Remaining 40% Questions are Short Answer/ Long Answer Questions	<ul style="list-style-type: none">Competency Focused Questions in the form of MCQs/Case Based Questions, Source-based Integrated Questions or any other type = 50%Select response type questions(MCQ) = 20%Constructed response questions (Short Answer/Long Answer type Questions, as per existing pattern) = 30%



केन्द्रीय माध्यमिक शिक्षा बोर्ड

(शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन)

CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation Under the Ministry of Education, Govt. of India)



XI- XII

Particulars	Academic Session 2022-23	Academic Session 2023-24
Composition of question paperyear-end examination/ Board Examination (Theory)	<ul style="list-style-type: none">Competency Based Questions are 30% in the form of Multiple-Choice Questions, Case Based Questions, Source Based Integrated Questions or any other type.Objective Question are 20%Remaining 50% Questions are Short Answer/Long Answer Questions	<ul style="list-style-type: none">Competency Focused Questions in the form of MCQs/Case Based Questions, Source-based Integrated Questions or any other type = 40%Select response type questions(MCQ) = 20%Constructed response questions (Short Answer Questions/Long Answer type Questions, as per existing pattern) = 40%

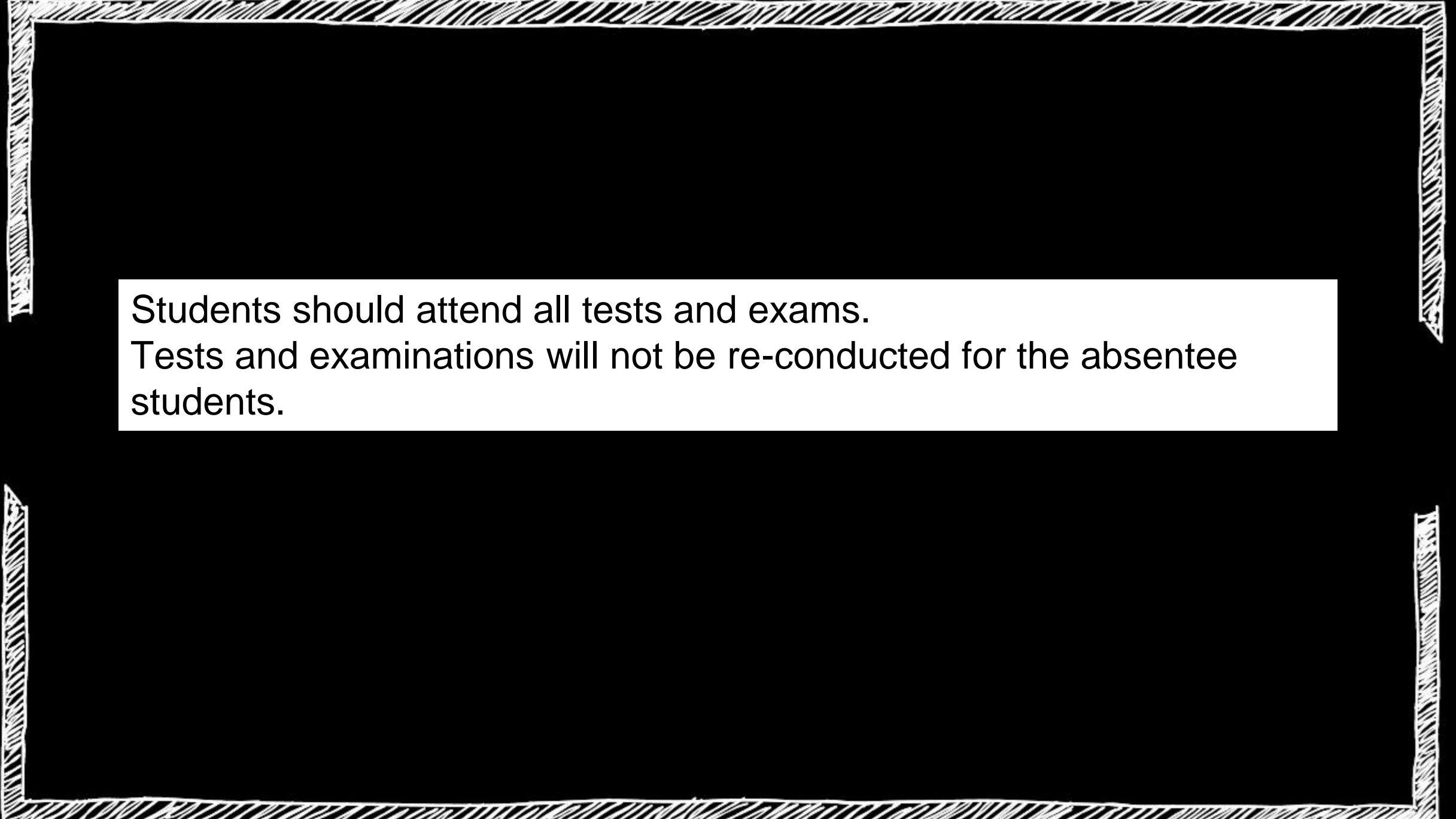
Curriculum document released by the Board for the Academic Session 2023-24 and the Sample Question Papers may also be referred to for details of the QP design of individual subjects. Learning frameworks for various subjects for classes IX-XII are now available at the <https://cbseacademic.nic.in> for reference.

Standard / Basic Mathematics

Students have already selected **Standard or Basic Mathematics** .
Syllabus remains the same. Standard question paper will be of higher difficulty level.

Class XI Science and Maths will be allotted for the students who opt for standard Mathematics.

Stream allotment will be as per merit.

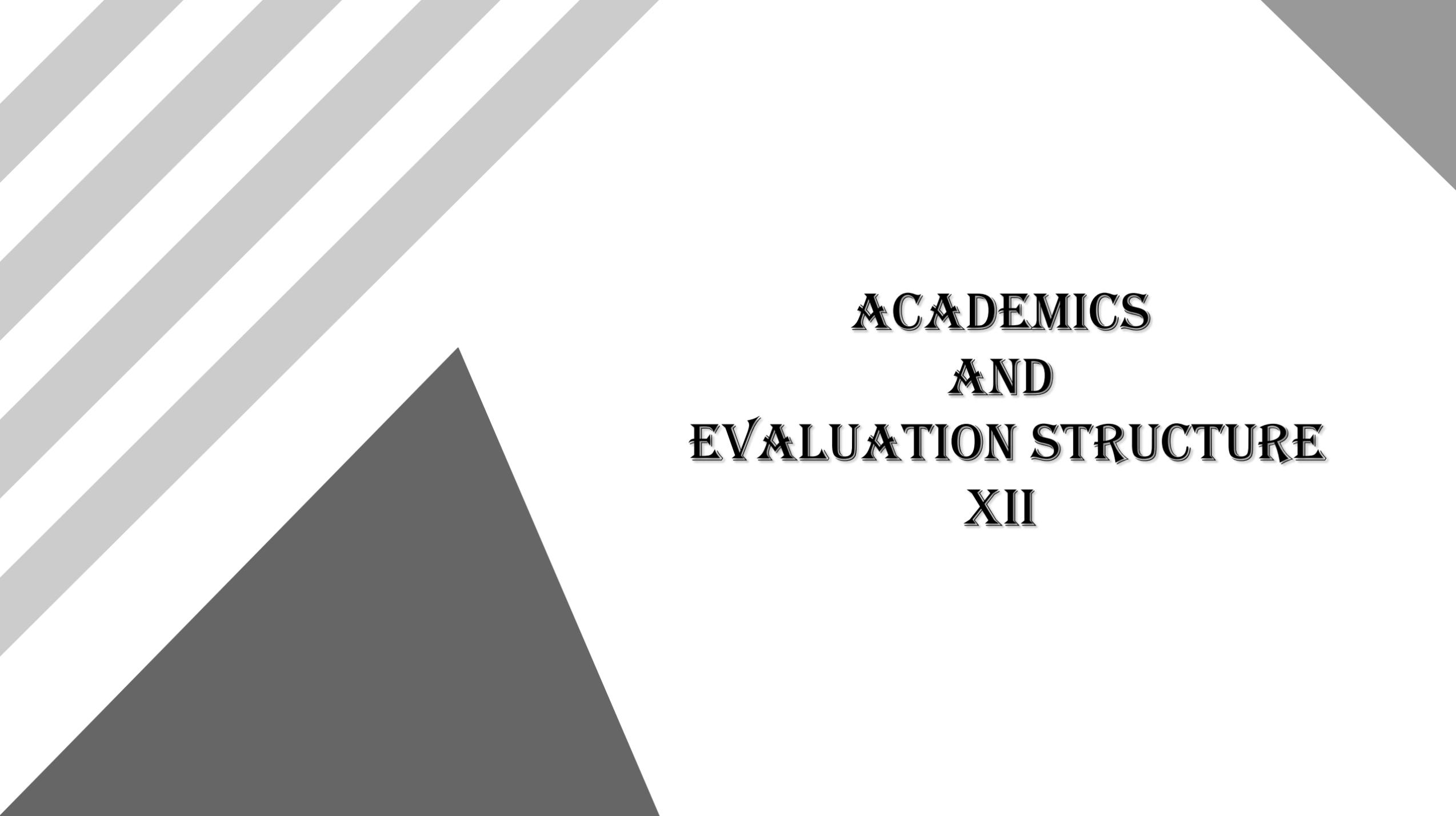


Students should attend all tests and exams.
Tests and examinations will not be re-conducted for the absentee students.

A hand-drawn white border with a sketchy, textured appearance surrounds the central text. The border is composed of four segments, one for each side of the rectangle, meeting at the corners.

Stream allotment in XI

Based on Merit



**ACADEMICS
AND
EVALUATION STRUCTURE
XII**

Commerce Stream

Subject	Theory	Practical/ IA
English	80	20
Accountancy	80	20
B. St.	80	20
Economics	80	20
Mathematics	80	20
Entrepreneurship	70	30
I.P.	70	30
P.E.	70	30

Science Stream

Subject	Theory	Practical/ IA
English	80	20
Physics	70	30
Chemistry	70	30
Biology	70	30
Mathematics	80	20
I.P.	70	30
P.E.	70	30

Tentative CBSE Dates

CBSE Board Practicals- First Week Of January 2024. (XII)

CBSE Board Exams- 15th February 2024.

CO-SCHOLASTIC AREAS

- ❖ Each student will be graded on:
 - Health and Physical Education including Work Education
 - General Studies
- ❖ Co-scholastic areas will be assessed on a nine-point scale ranging from A 1 to E

School Based Examinations

- In class XII the students shall appear for :
 - Unit Test
 - Term Exam
 - Pre-Boards
- Exams of each term will have a cumulative syllabus.
- Pre- Boards and Final CBSE Exams shall include the entire syllabus as prescribed by the Board.
- The question paper shall be set according to the pattern prescribed by the Board for all the exams.

LoC & Admit Card

LoC & Admit Cards

- Parents will be called to school for verification of the LoC.
- We request you all to kindly check and verify the details correctly as no request for change will be accepted once the details are confirmed by the parents.
- Parents will be called to receive, and sign admit cards.

What if I am out of town?



Change in Subject/s will not be allowed.

Co Curricular Activities



CWSN – Children with Special Needs

Please submit certificate to CBSE Cell in the school through the class teacher.

https://www.cbse.gov.in/cbsenew/Examination_Circular/2019/5_CIRCULAR.pdf

https://www.cbse.gov.in/cbsenew/documents//CWSN_Circular_06032023.pdf

For details kindly check CBSE Circular



Caste Certificate

Important Information

- All the Students must join their respective subject Google Classrooms with code given for syllabus details, submission of assignments and other class related activities. Worksheets will be uploaded to help students who were on leave due to genuine reasons and also for parents to know the content.
- PDF of **new NCERT** books will be made available in the respective subject Google classroom.
- Teachers will guide the students about the deleted portion in the class.
- WhatsApp groups are created for the new session. It is mandatory to join the group with active mobile numbers to receive updates from the school.

Contact Us

Class Teacher	----- @indianschoolsohar.com
Fee Related	opnmanager@indianschoolsohar.com accounts@indianschoolsohar.com
Admission/Withdrawal/ T.C.	admission@indianschoolsohar.com
Books Related	office@indianschoolsohar.com
Asst. Vice-Principal	avp@indianschoolsohar.com
Vice-Principal	vp_ysingh@indianschoolsohar.com
Principal	principal@indianschoolsohar.com

Thank you



“At the end of the day, the most overwhelming key to a child's success is the positive involvement of parents.”
- Jane D. Hull