



Dear Parents,

It is observed that after picking up the children from the classroom, parents are either busy on their mobile phones or talking to their friends. It is the responsibility of the parents to keep their ward with them all the time and take care of them after they collect the child from the classroom.

**It is mandatory for the parent/driver to follow these guidelines at the time of dispersal for the safety of the children.**

- **Please ensure that your child does not run around in corridor, staircase, playground or on the road and also ensure that your child crosses the road safely.**
- **If the children are using private vehicles, then the parents must make sure that :**
  - i. **The child recognizes his/her driver.**
  - ii. **After picking up the child from his/her classroom, it is the driver's responsibility to take the child to the respective vehicle safely.**
  - iii. **He should ensure that the child boards the correct bus/vehicle only.**
    - **Once the child leaves the classroom he/she should not be sent back to the classroom for any reason at all. If he/she forgets the water bottle or any other item in class, it can be collected from the class, the next day.**
    - **Parents are requested not to use the mobile phones in school campus. Parent's cooperation is highly expected and appreciated.**

**Sanchita Verma  
Principal**